

Hebgen Basin Fire District
Board Meeting Minutes
April, 13 2021

Meeting was called to order at 6:00 pm

Board Members Present: Kyle Goltz, Mike Gavagan, John Costello, Ken Davis

Board Members Present Via Web ex:

Also in Attendance: Chief Grube, Lindsey Charlton, James Jessop, Carrie Egging, Tyrel Stoker

Recorder of Minutes: Lindsey Charlton

Public Comment: Ken Davis comments that he appreciates the staff for all the hard work and diligence with getting vaccines in arms. The district took the leadership needed and made it happen.

Approval of Minutes for March 9, 2021 Board Meeting: Mike Gavagan motions to approve minutes as written. John Costello seconds. All in Favor. Motion passed.

Approval of Claims/Deposits: Chief reviewed all claims to be paid for April. Ken Davis asks for an update with balancing issue. Chief explains we are still working with Magda and Black mountain to determine where the issue is with the payroll posting to accounting and there is not a resolution at this time.

Ken Davis motions to pay claims as presented. Mike Gavagan seconds. All in Favor. Motion passed.

Chief's Report: See attached.

New Business

Intern Position Hiring

Chief reports that two people have been selected for the intern positions and he would like board approval to send each candidate an offer letter. Mike Gavagan motions to approve Chief to send candidates offer letters. Ken Davis Seconds. All in Favor. Motion Passed.

FY Ending 2021 Budget Amendments

Chief requests board approval to make the following budget amendments using funds received from Cares Act.

Increase:

COVID Wages and Overtime Revenue Account #330300 by \$157,071.02.

COVID Supplies Reimbursement Account #3330400 by \$943.18.

Cares Capital reimbursement Account #330700 by \$106,006.46.

Expense Account 920000 #925 Communications Equipment by \$30,000.00.

Expense Account 920000 # 945 SCBA by \$85,000.00.

Expense Account 920000 # 959 Ambulance \$8,970.00.

Expense Account 920000 # 940 Machinery and Equipment by \$29,954.88.

Expense Account 920000 #976 Station 1 Remodel by \$7,876.76.

Expense Account 920000 #915 Defibrillators by \$76,051.46.

Expense Account 420400 #239 COVID Medical Supplies by \$4,000.00.

Kyle Goltz asks Chief if the Covid line items increases are funds we currently have received. Chief confirms all funds have been already received. Mike Gavagan motions to approve the budget amendments as presented to allow for the accounting to be right. John Costello Seconds. All in Favor. Motion passed.

Employee Housing Assistance Program

Chief is requesting the board to review the Housing Assistance policy. Chief recommends removing the performance evaluation stipulation and matching the dollar amount the employee puts in 2:1, up to \$15,000.00 for full time staff. Chief also would like to add a clause in the program for the purchase of land and after 3 years they can build with a max of \$30,000.00. John asks chief if the program will ever get used since the board has revised this program in the past but staff elected not to use it. Tyrel Stoker stated when he purchased his home he would have used the program but he did not have the down payment to match funds. Chief states that currently the District has the funds in the budget to provide assistance for two employees.

Purchase of New SCBA Air Compressor

Chief request board approval to purchase a new compressor that is compatible with new SCBAs. Chief and AC Jessup are currently in the process of getting quotes and the price range will most likely be \$60,000-\$65,000. Chief anticipated that current compressor would have to be replaced but expected it to fill more than 3 bottles. AC Jessup also states that the district will need to upgrade the mobile fill station. Mike Gavagan states that the District should allow Chief and AC Jessop to make the decision on which compressor to purchase. Ken Davis motions to authorize Chief and Ac Jessop to get bids and purchase a new cascade compressor with the value not to exceed \$65,000.00. Mike Gavagan seconds. All in favor. Motion passed.

Meeting adjourned: 7:07 PM

Next regular meeting 5/11/2021 6pm