

Hebgen Basin Fire District
Board Meeting Minutes
August 10 2021

Meeting was called to order at 6:00 pm

Board Members Present: Kyle Goltz, John Costello, Ken Davis, Mike Gavagan

Also in Attendance: Chief Grube, Lindsey Charlton, James Jessop, Tyrel Stoker, Casandra Mitchell , Kenny Jones, Paul Field

Recorder of Minutes: Lindsey Charlton

Public Comment: No public comment

Approval of Minutes for July 13, 2021 Regular Board Meeting: Mike Gavagan motions to approve minutes as written. Ken Davis seconded. All in Favor. Motion passed.

Approval of Claims/Deposits: Mike Gavagan motions to pay claims as presented. John Costello Seconded. All in Favor. Motion passed.

Chief's Report: See attached.

Old Business

New Policy 504.10 Work Rules Incident Report

Chief revised the policy that was brought to the board last month and is now asking for approval to implement. Cass reports the crew has been having issues getting reports from iPad to computers and staff has concerns about being reprimanded for issues that are out of their control. Cass states if someone changes the browser to private you will not know until report is missing. Ken Davis states that he and Mike Gavagan are in and out of Imagetrend all the time and never have issues. Chief states that the crew needs to make sure that first thing when they come on shift they check the browsers to make sure they are not in private mode. AC Jessop reports that some of the calls designated to medical director review are not staying under review. AC Jessop also found that some of the calls submitted are not making it to the state level due to rendezvous with helicopter is not a listed destination. Every 15 minutes the calls are imported into the state database so Rexburg, EIRMC, and all hospitals in Montana can view reports. Ken Davis states that if there are still bugs in the system, the District should not be holding the crew's feet to the fire over system hiccups and missing reports. Cass responds that another issue is if one person sets up the call and does not attach whole crew then they cannot access the report. Mike Gavagan adds that the whole team on the call should be accountable and the District should make a change so that everyone on the call is responsible for making sure the report gets completed. John Costello asks chief to add a fail-safe paragraph for technology issues. Ken Davis motions to table this policy to give Chief time to amend, adding technology paragraph. John Seconded. All in Favor. Motion passed.

New Business

Adopt Mill Levy Resolution for Fiscal Year 2022

Chief asks Board to adopt max mill levy for Districts next Fiscal Year. Last Year the District taxable value was 14,700,281.00 and this year it is assessed at 16,797,334.00. The Mills have decreased from 50.71 to 45.52 but with a higher taxable value the District will gain an additional \$22,000.00 in property tax this year. Mike motions to adopt max mill Levey for FY 21-22 at 45.52. John Costello Seconded. All in Favor. Motion passed.

Adopt Final 2021-2022 Budget

Chief reviews the 2021-2022 budget with board. If max mills are levied, the District will generate \$755,500.00. Chief reports that the Yellowstone National Park Contract will pay \$166,000.00 and the Town of West Yellowstone Contract will pay \$660,000.00. Chief reports he added more funds to the Salaries line item to reflect the increase in wages per Union Contract and for the adding one more staff member. Chief adds that Next year will be the next 5 year inspection on the ladder truck and it is time to either refurbish or replace this vehicle. Chief would like to use the funds in Station 1 remodel to replace the flooring and remove carpet in conference room. John Costello motions to adopt final budget. Mike Gavagan Seconds. All in Favor. Motion Passed.

Approve Re-Chassis of Ambulance 1

Chief asks board approval to Re-Chassis Ambulance 1. The District has \$150,000.00 in the budget for this purpose. The last quote came in at \$135,000.00 and the prices are not out for the 550 chassis yet. The current chassis vendor only offers rebuilt chassis and they no longer build new ones. The District needs to get on the calendar to have this done so the Ambulance can be back here and in service for next summer.

Mike Gavagan motions to approve the Re-Chassis of Ambulance 1. Ken Davis Seconded. All in Favor. Motion passed.

Approve Excessing of 1999 Kawasaki Mule

Chief asks for Board approval to excess the 1999 Kawasaki Mule. The District purchased this of three years ago at a surplus sale. Chief is asking board to approve excessing and putting up for sealed bid. John Costello motions to approve excessing of the 1999 Kawasaki Mule. Ken Davis Seconded. All in Favor. Motion passed.

Mike Gavagan abstained from voting due to conflict of interest with wanting to purchase the Kawasaki Mule.

Approve Excessing of 1986 Oshkosh Rescue Truck

Chief asks board for approval to excess the 1986 Rescue Truck. The District bought one several years ago since Airport did not have one. They now have purchased a bigger rescue truck so the District no longer needs one.

Chief intends on offering it to Ennis or another smaller department that could use it. Ken Davis motions to excess the 1986 Rescue Truck. Mike Seconded. All in Favor. Motion Passed.

Meeting adjourned: 7:16 PM

Next regular meeting: 9/14/2021 at 6pm,

Possibly with Ken on zoom and if skip cannot attend they will reschedule.