

Hebgen Basin Fire District

Meeting Minutes

May 14, 2019

Meeting was called to order at 1800 hrs.

Board Members Present: Gay McBirnie, Kyle Goltz, Mike Gavagan, Ken Davis, John Costello

Also in Attendance: Chief Grube, AC Jessop, Lindsey Charlton ,Hunter Wetherelt , Matt Larson, Ethan McDowell , Jeremy Gallagher, James McBirnie

Recorder of Minutes: Lindsey Charlton

Swearing in of Board Members

Lindsey Charlton swears in Mike Gavagan and John Costello to board seats.

Election of Chair, Vice Chair and Secretary

Board elects members for positions of chair, Vice Chair and Secretary. Mike Gavagan Motions that Kyle remain in chair position. Gay McBirnie seconds .All in favor. Motion passed. Gay McBirnie motions for Ken Davis to hold Vice Chair seat. John Costello seconds. All in favor. Motion passed. Ken Davis motions for Gay McBirnine to hold Secretary Position. Kyle Goltz seconds. All in favor. Motion passed.

Public Comment for Items Not on Agenda:

James McBirnie asked for clarification about the applications for EMS personnel from life flight. Chief states that they stopped in a week ago and determined that federal law trumps state law so they can sell membership. Air methods has not sent anything yet but life flight stated they and air methods have a reciprocal agreement but not sure how in depth it goes.

Approval of Minutes for April 9, 2019 Regular Board Meeting: Mike Gavagan motions to approve minutes as written. Gay McBirnie second. All in favor. Motion passed

Approve Claims/Deposits: Ken Davis motions to pay claims. Gay McBirnie seconds. All in favor. Motion passed.

Chief's Report: See attached.

Old Business

Audit Update

The Draft copy of the Audit Report has two blank pages that are intentionally left blank for financial statements. Expected to have completed final copy by end of next week.

MOU Town of West Yellowstone

MOU was approved by town to add funding in the amount of \$88,000.00 into the base with the potential for additional 1.5% annually as prescribed in the November 3, 2015 Interlocal Agreement. Chief is asking that the board vote and rule in favor of accepting agreement. Mike Gavagan motions to accept memorandum of Understanding and Agreement between Hebgen Basin Fire District and The Town of West Yellowstone. Kyle Goltz seconds. All in favor. Motion passed.

New Business

FY2019-20 budget

Chief presented preliminary budget. Expecting property taxes to go up so added more funds to cover possible increase. Ambulance revenues down but projecting they will reach \$225,000.00. Expecting \$650,000.00 from town so District revenue is 1.3 million for next year. Fire revenue and misc. revenue totals are down. There are some expenditures we estimated high on last year such as salaries and health insurance costs but we have to guess on amounts to budget. Capital reserve shows \$150,000.00 the District did not spend. District is setting funds aside for SCBA's and did not spent building communications equipment funds. Funds set aside for

Sprinkler system has not been spent because we have not been able to get more than one bid. The fund will have to roll to next year.

Ambulance

Chief passed photo around of Ambulance to be purchased. Currently ambulance 2 is not driving correctly and staff has changed everything mechanically related to driving and cannot get it fixed. Crew is not comfortable with driving it down road, it has air ride system that causes it to sway. Electrical issue that comes and goes, when it shuts off we lose all power to module losing lights and sirens. Pencare has a few choices for purchase; a 2017 model, 2018 model or we can get a new model. Chief recommends buying the 2017 model, add power load and District graphics. This will allow all three ambulances to be in state compliance, and providing a rail system to secure patient in the event of a rollover crash.

Currently we have \$56,000.00 in ambulance fund, District can take additional funds needed from the ambulance apparatus account. James Mcbirnie and Ethan McDowell confirm driving concerns they have experienced with Ambulance 2 validating the need for replacement. Chief would like to remove ambulance box and use chassis for plow truck providing the chassis will be salvageable. Mike Gavagan ads that the safety of crew and the people we are transporting is top concern for all of us. Comparing fire calls verse ems calls shows that we need to invest in quality equipment. We are too far away from services that the electrical issue alone is a major problem. John Costello agrees and asks how much more money should be anticipated to spend once it arrives to town. Chief states that it will need power load, graphics, and radios moved. Anticipating the total cost should be \$211,490.00. Mike Gavagan motions to approve purchase of 2017 Pencare ambulance in the amount of \$211,490.00. Gay McBirnie seconds. All in favor. Motion passed.

Lighting Project Upgrade

Chief is requesting board action to approve lighting upgrade. Station 2 lights are over 20 years old and currently if you walk out in to bay of Station 1 you can see how bad the lighting currently is. District will get an incentive back from Fall River for updating. Currently we have 1500 in station 2 maintenance account and balance needed could come out of the sprinkler system account. Chief explains that led lights have dropped in price and quality of sensors have improved. We will be placing better quality of sensor in bay and it should save on electricity due to not being on all the time. Ken Davis motions to approve Lighting Project Upgrade. Gay McBirnie seconds. All in favor. Motion Passed.

Replacement and paving around station1

District has been setting funds aside for several years to replace pavement, replace both bays, back parking area, ally between Station 1 and SAR building. Chief has reached out to 4 different paving companies, two responded with estimates, 1 refused to come to west and 1 never responded. \$35,822.00 is most expensive and only covers paving. Additional fees for dirt and gravel services will be assessed. District will have to work with two contractors in an attempt to get it done in timely fashion. HK contracting is preferred for paving and they will do paving if site is prepped in advance. Chief would like to have done by fall, asking for board approval. Ken Davis motions to authorize replacement paving. Mike Gavagan seconds. All in favor. Motion passed.

Firefighter/Paramedic Hiring

Ethan McDowell has resigned from his 48/96 position and Will Polansky currently is the vacation relief position. Chief would like move Will Polansky into 48/96 position and open the vacation relief to public for hiring. Position will be posted and open for a month.

Mike Gavagan motions to approve Chief moving Will Polanski into position 48/96 position. Gay McBirnie seconds. All in favor. Motion passed.

Meeting Adjourned- 725

Next meeting June, 11th at 6pm,