

Hebgen Basin Fire District
Special Board Meeting Minutes
June 27, 2019

Meeting was called to order at 12:06 hrs.

Board Members Present: Gay McBirnie, Kyle Goltz, John Costello, Mike Gavagan

Also in Attendance: Chief Grube, AC Jessop, Lindsey Charlton, Jeremy Gallagher

Recorder of Minutes: Lindsey Charlton

Public Comment for Items Not on Agenda: Jeremy Gallagher stated that the meeting with local was not on board agenda. The local decided to try to fill as many of the open 12 hr. shifts by sign up. If they do not get covered then Chief can assign crew to fill them.

Approve Claims/Deposits: Mike Gavagan made a motion to approve the claims as presented. Gay McBirnie Seconds All in Favor. Motion passed.

New Business:

Budget Amendments

Chief Requests to Decrease Apparatus #960 by \$160,954.00 and increase Ambulance #959 by \$160,954.00 to keep ambulance purchase under correct budget line item. Gay McBirnie makes motion to Decrease Apparatus #960 by \$160,954.00 and increase Ambulance #959 by \$160,954.00. Mike Gavagan Seconds. All in favor. Motion passed.

Chief requests to increase the Emergency Childcare Fund # 245 by \$1000.00 for a grant that was received from West Yellowstone Foundation. Gay McBirnie motions to increase the Emergency Childcare Fund # 245 by \$1000.00. John Costello Seconds. All in favor. Motion passed.

Ambulance Write Off for Bad Debt

Chief is asking to write off current outstanding bad debt with ambulance billing to keep in 18-19 year. Some of the reasons are time to bill insurance has expired, foreign patients, and an issue with the billing software. Lindsey is now going through call log monthly to verify all billable calls have been submitted for billing. Jeremy Gallagher comments that it is difficult and awkward to collect payment at time of call for patients without insurance. Mike Gavagan makes motion to write off bad debt in the amount of \$31,936.04. Gay McBirnie seconds. All in favor. Motion passed.

Surplus Property Used Dryer from Station 1

Station 1 has two complete sets of washer and dryers and one excess dryer in working condition. To dispose of excess dryer, Chief needs Board approval per Surplus Property Policy. Gay McBirnie motions to Surplus Property Used Dryer from Station 1. John seconds. All in favor. Motion passed. Mike Gavagan asks if we have the option to donate the dryer within the community. AC Jessop state the Surplus policy states with board approval the dryer can be donated or surplus out by public bids. Mike Gavagan suggest the district call around and see who could use it rather than go through the bidding process.

Meeting adjourned: 12:22pm

Next meeting 7/9 at 6pm