

Hebgen Basin Fire District

Board Meeting Minutes

October 11, 2022

Meeting was called to order at 6:03pm

Board Members Present: Kyle Goltz, John Costello, Skip Morris,

Also in Attendance: Shane Grube, Carrie Egging, Kendall Carr, Arnie Christensen, Kenny Jones, Giselle Hansen

Recorder of Minutes: Lindsey Charlton

Public Comment: none

Approval of Minutes for September 14, 2022 Regular Board Meeting: Skip Morris motioned to approve minutes as written. John Costello Seconded. All in Favor. Motion passed.

Approval of Claims/Deposits: John Costello motioned to pay claims as presented. Skip Morris Seconded. All in Favor. Motion passed.

Chiefs Report: See Attached

Swearing in of Firefighter/Paramedic Arnie Christensen

Assistant Chief Egging gives a speech about Arnie joining the Hebgen Basin family and the history of the pinning a badge as part of the swearing ceremony. Kyle Goltz performs swearing in ceremony and the board welcomes Arnie Christensen as a Firefighter/Paramedic.

Old Business

117 Out of District Mutual Aid Request

Shane requested the policy be tabled until November Board meeting. Skip Morris motioned to table Policy 117 Out of District Mutual Aid Request until November Board meeting. John Costello Seconded. All in Favor. Motion Passed.

New Business

Community Land Trust Property and Housing

Chief reports that next week there will be a special board meeting for a presentation of community land trusts. Chief would like the Board to consider this option and look at securing land sooner than later. Skip Morris asks who would be financially responsible for taxes with Land Trust. Chief explains that the land is separated from home improvements and the home owner would be liable for all taxes. The first Year of Landownership the District may have to pay the taxes. Chief states there is a line item for paying taxes but funding was budgeted for other stations so we would need to amend budget. Chief is hoping by the District taking the lead on this, other entities may follow later. Kyle Goltz states that this is a great concept to keep a home for future residents to own and this is an opportunity to prove to town it works.

Review and Approval of District Policies

131 Employee Residency Policy

Skip Morris motions to approve policy 131 Employee Residency Policy as written. John Costello Seconded. All in Favor. Motion Passed.

132 Standard Operating Guidelines Adoption

Chief requests to amend last line to remove “and adoption” and add a period after review.

Skip Morris motions to approve policy 132 Standard Operating Guideline Adoption as amended. John Costello Seconded. All in Favor. Motion Passed.

133 Volunteer Reimbursement Policy

The Board agreed the policy number in the header needs to be corrected from 101 to 133. Line 10, last sentence reworded to state “Base reimbursement per volunteer per calendar year will be \$300.00”. Kyle Motions to approve Policy 133 Volunteer Reimbursement Policy with two corrections. John Costello Seconded. All in Favor. Motion Passed.

134 Fixed Asset Ledger

John Costello Motioned to approve Policy 134 Fixed Asset Ledger as written. Kyle Goltz seconded. All in Favor. Motion Passed.

135 Volunteer Pay Per Call Policy

Board requested the following changes:

Section 1 Line #1 add a period at end of sentence.

Section 3 update all four wages to current rates:

Probationary Firefighter: \$13.08/hr.

Firefighter: \$16.35/hr.

Firefighter/Driver: \$18.53/hr.

Firefighter /EMT: \$20.71/hr.

Skip Morris motioned to update Policy 135 Volunteer Pay Per Call Policy with 5 updates. John Costello Seconded. All in Favor. Motion Passed.

136 Employee Educational Loan Policy

The Board requested the spacing in paragraph 3 line 8 needs to be corrected and margin to left of paragraph 11 need vertical line removed.

John Costello motions to approve Policy 136 Employee Educational Loan Policy as amended .Skip Morris Seconded. All in Favor. Motion Passed.

137 Employee Home Investment and Retention Policy

The Board requested the following changes:

Formatting paragraph 1 to left align and after paragraph 7 the extra space be deleted.

Paragraph 17 lines 7 and 10 need a period at end.

Delete page 54 entirely.

Skip Morris Motioned to approve Policy 137 Employee Home Investment and Retention Policy as amended. John Costello Seconded. All in Favor. Motion Passed.

Before closing meeting Kyle Goltz thanked Tyrel Stoker for his service and wished him well with his new job. Skip Morris thanked the crew that came to help him and stated they were very professional.

Next regular meeting: 11/08/2022 at 6pm.

Meeting adjourned: 6:59