

Hebgen Basin Fire District

Meeting Minutes

September 11, 2018

Meeting was called to order at 1801 hrs.

Board Members Present: Ken Davis (via phone), Gay McBirnie, Kyle Goltz, Mike Gavagan

Also in Attendance: Chief Grube, AC Jessop, Carrie Egging, Tyler Beam, Tyrel Stoker, Cassandra Mitchell, Landon Zimmerman, Lindsey Charlton, James McBirnie, William Polansky, Greg Hardy, Mikey Stoker, Jeremy Gallagher, Ethan McDowell, Lana Polansky, Lilly Polanski, Ivy Polansky Jeff and Alice Mattson.

Recorder of Minutes: Lindsey Charlton

Public Comment for Items Not on Agenda: Greg Hardy with Air Idaho introduced himself as area manager. He asked the board and staff to direct any issues or concerns with him pertaining to mutual aid provided by Air Idaho.

Approval of Minutes for August 14, 2018 Regular Board Meeting: Gay McBirnie made a motion to approve the minutes as written and Mike Gavagan seconded. All in favor. Motion passed.

Approve Claims/Deposits:

Chief Grube discussed various claims including: propane top offs, ladder inspection, zole monitors and ambulance repair by M&W to fix rear main seal. Gay McBirnie questioned tow bill from previous meeting regarding ambulance since current issues and expenses were linked to previous repairs. Chief Grube responds that we cannot fight charges and had to pay the total of invoice.

Action: Mike Gavagan made a motion to approve the claims as presented. Gay McBirnie Seconded. All in favor. Motion passed.

Chief's Report: See attached.

Chief Grube reviewed current call statistics and data shows the same amount of calls as last year, ambulance 3 had several leaks causing an excess in vehicle maintenance fees. Water Tender is generating revenue by fire camp usage. Financial statements still an ongoing issue and new accountant expenses have increased.

Kyle Goltz questioned recourse against previous firm since new firm is having to correct many errors. Chief Grube explains we do not have recourse and he is hoping to be completed with updates and issues in the next 10 days.

Chief Grube states that the district is currently applying for a Grant and will have to collect data over next few days. He attended meeting about the use of current radios and a request has been made to all possible vendors to meet all agency's necessities. This includes fire, ems, police, and search and rescue. The districts insurance company is going to provide training for vehicle safety during second week of October.

New Business:

Swearing In and Confirmation of Will Polanski as Confirmed Firefighter

AC Jessop starts off with a quote as well as a few words referring to the events that occurred on 9/11 prior to swearing in Will Polanski. Kyle Goltz then swears in Will Polanski as Confirmed Firefighter for Hebgen Basin Fire District.

Update Personal Policy Manual

Addendum E Non-Union Employee Pay Plan

Discussion/Action

Chief explains that we need to adopt a new pay plan, to raise the pay of Chief, Assistant Chief and Administrative Assistant to a maximum range amount. The departments that were used during the fact finding mission were used to compare wages.

Kyle Goltz clarifies that the adopted pay scale is just a range not a set amount. Range for Chief would be \$75,000-\$100,000, Assistant Chief maxes at \$90,000 and Administrative Assistant Maxes at \$46,000.

Mike Gavagan questions how Assistant Chief makes more than Chief in Livingston

Chief explains the Assistant Chief Position is not an exempt position, the pay is dictated by Union.

Mike Gavagan agrees with a range adjustment, Kyle Goltz asked Ken Davis if he has any thoughts. Ken Davis confirms the pay increase is the maximum range and states he has no further comment.

Mike makes a motion to approve addendum, Ken Davis seconds, Kyle Goltz reiterates the pay raise is just a pay range increase not a set amount. Ken Davis stands by his second. All in favor. Motion passed.

Next meeting is 10/9/18 at 18:00.

Meeting adjourned: 18:34