

Hebgen Basin Fire District
Board Meeting Minutes
May 09, 2022

Meeting was called to order at 6:01pm

Board Members Present: Kyle Goltz, Ken Davis, Mike Gavagan, Skip Morris, John Costello

Also in Attendance: Chief Grube, Lindsey Charlton, Carrie Egging, Tyrel Stoker, Kendall Carr, Ginger Culverwell

Recorder of Minutes: Lindsey Charlton

Swearing in of Board Members: Tabled until next meeting

Election of Chair, Vice Chair and Secretary: Tabled until next meeting

Public Comment: no comment

Approval of Minutes for April 12, 2022 Regular Board Meeting: Mike Gavagan motioned to approve minutes as written. Skip Morris Seconded. All in Favor. Motion passed.

Approval of Claims/Deposits: John Costello motioned to pay claims as presented. Ken Davis Seconded. All in Favor. Motion passed.

Chiefs Report: See attached.

Ken Davis asks Chief when the Generators for Station 2 and 3 will be operational. Chief stated that we are just waiting on Barta Electric to run electrical.

New Business

Request for Exception with the Housing Assistance Program

Arnie Christenson requested an exception so he may be allowed into the Housing Assistance Program. Arnie has already taken the HRDC homebuyer education program and is working on getting a building permit. Arnie is requesting \$15,000.00 now then another \$15,000.00 after he breaks ground. Chief reports we have enough funding in current budget to allow this exception and pay out the request.

Mike Gavagan motioned to approve Arnie Christenson's Request for an Exception with the Housing Assistance Program. Skip Morris Seconded. All in Favor. Motion Passed.

Recommendation of Assistant Chief/ Fire Marshal hiring Committee to hire Carrie Egging as Assistant Chief/Fire Marshal Position

Chief requests Board approval to hire Carrie Egging as the Assistant Chief /Fire Marshal. Chief reports that she was the number one choice of the hiring committee. Ken Davis Motioned to accept Chiefs recommendation and hire Carrie Egging as the Assistant Chief/ Fire Marshal. Skip Morris Seconds. All in Favor. Motion Passed.

Payout of Excess Vacation Leave

Chief requests Board approval to payout excess vacation hours for himself in the amount of 9.66 hours. Mike Gavagan motioned to approve excess vacation hours payout for Chief in the amount of 9.66 hours. Ken Davis Seconds. All in Favor. Motion Passed.

Chief requests to for Board approval to payout Carrie Egging Excess Vacation hours. With Carrie changing positions, her max accrual will be 240 hours and she currently has 320.78 hours. Chief recommends paying out Carrie 113 hours of vacation on her last non-exempt employee paycheck. Mike Gavagan motioned to approve the excess vacation hours payout for Carrie Egging in the amount of 113 hours. John Costello Seconds. All in Favor. Motion Passed.

Review and Approval of District's Policies

105 Powers, Duties and Responsibilities Tabled 04/12/22

Chief presented copies of the policies with red colored language for changes to be made and read them out loud. Board agree to strike out red word "equipment" that is listed twice. Ken Davis motioned to adopt revised policy 105 with changes in red and duplicate word removed. Mike Gavagan Seconds. All in Favor. Motion Passed.

108 Board of Trustees Code of Ethics

Board reviewed policy and requested on number 13 a space be added in sentence after the word "an". Skip Morris motioned to approve Policy 108 with requested grammatical corrections. John Costello Seconds. All in Favor. Motion Passed.

Next regular meeting: 6/14/2022 at 6pm.

Meeting adjourned: 6:45